



PURCHASING DEPARTMENT

RICHARDSON INDEPENDENT SCHOOL DISTRICT

Where all students connect, learn, grow and succeed

December 13, 2019

RE: RFP #1567:
Miscellaneous Consultant Services

Dear Vendor,

The Richardson ISD Board of Trustees met December 9, 2019 and approved the recommendation for RFP 1567 - Miscellaneous Consultant Services. I am pleased to inform you that your company was officially awarded the opportunity to provide services, as an approved vendor, to Richardson Independent School District. This bid will end August 31, 2024.

Per the original bid solicitation 6.1.1 - **Contracts:** The District will issue contracts to the Vendor for contracted services. This contract should be considered the official contract between the District and the Vendor and no other document will be necessary. If the Vendor requires that, due to valid reasons an additional agreement is necessary, this agreement will be reviewed prior to signature by an authorized District representative.

A complete tabulation of the RFP is available on our website at:

http://www.risd.org/Group/Departments/Purchasing_Department/AwardedBids.asp

We do appreciate you bidding on this solicitation and look forward to working with you.

Sincerely,

A handwritten signature in black ink that reads "Jana Barnes". The signature is written in a cursive style with a large loop at the end of the name.

Jana Barnes
Contract Administrator/Buyer